**ERP CORE TEAM**

**Date: May 23, 2011 @ 8:30 a.m.**

**Location: Curris Center**

**Submitted by: Carla Thomas**

**Members Present:**

**Linda Miller**

**Brantly Travis Tina Collins**

**Fred Dietz Bob Pervine**

**Carla Thomas David Blackburn**

**Tom Hoffacker Linda Myhill**

**Anita Poynor Jackie Dudley**

**Members Absent:**

**Josh Jacobs Lori Mitchum**

**Guests:**

**None**

**New Issues:**

* **Functional testing of Disaster Recovery scenario. Auditors require that a formal plan be tested. Acceptance testing for Ban 8 should be acceptable (Jackie you agree?) Instructions for accessing the system to complete the test have been prepared. Info Systems staff intend to have the equipment in place so that testing could be completed next week.** – Per JKD, she can give the auditors a schedule of dates for testing, etc. For testing purposes when will this need to be completed? How often will the system backup to Northern? Make sure we know what bases to touch and what components to test.
* **Housing?** – Per Dave Blackburn, the only reason Housing wants a system is for the electronic application process and electronic assignments, etc. New system needed October 2012 for 13-14 school year. New system would involve Bursar, Admin Computing, and Housing.
* **Maintenance This Week (BDT)** – Some issues with SSL certificates this weekend during maintenance. Per Dave B., luminis not loading….why? Also, ePrint SSL certificate…..what is the problem? Hope to install new certificates on Wednesday night. We are experiencing logon problems across campus this morning.
* **EPAFs/Workflow (JKD/BDT)** – JKD plans to get EPAF group back together in the next week or so. Last week’s training was SQL. This week will be SSB training. All-in-all, going well. Per BDT, obtaining the student EPAF by the end of June is doable at this point. They need the form and approvers laid out next. BDT will try to get group together next week.
* **Kronos (BDT)** – Richard Fritz has shared some RFPs from other schools and the group is reviewing those. Mr. Fritz and David DeVoss are co-leading the group (per BDT).
* **Web Services Software Implementation – Declining Balance (FD)** – Per Fred, R. Fritz said he was going to run with it. BDT said they had a meeting. Anita P. has a TouchNet rep coming in Wednesday and she will ask the rep re software available. Must keep Bursar in the loop so they can get on the TouchNet implementation scheduled (per Anita).

**Ongoing Issues/Updates:**

* **Dates needed/Team for transition for STARS (Lori)** – Fred trying to obtain funding for future years maintenance for net price calculator.
* **Cognos Report Writer – We’re Back On – Mark Belva (Search Committee Chair) will be notified** – To be re-advertised this week.
* **Parking (BDT)** – To be on campus June 4th and 6th; getting ready to schedule TouchNet call.
* **Pruning Large Tables (BDT)** – On list / FIN AID sap – Tuesday 05/17 – no further updates.
* **Degree Audit (TC)** – Nothing new. Hired Degree Audit Coordination that began May 16th. She is sitting in on demos, etc.
* **Timeout in Banner** – Per BDT, no testing has been completed that he is aware of.

**Open Discussion:**

* Per JKD, Wendy is training grant people and others doing finance training and they have asked JKD to request to keep Procedures Central. In the Knowledge Base things are much more difficult to find….you can’t see a list of the policies. LGM will raise these issues with CTLT and see where we can go with this.
* Banner Upgrades – Anita raised the question, who is adding those general forms and accesses for those? Per BDT, there is no real owner of general forms. BDET will follow-up with Doug Talley.
* Anita shared that GTDSDLV may solve Residential College problems. It links to SPAIDEN.
* Fred D – Banner folks coming Wednesday morning to do enrollment management demo. They would like 30 minutes with Info Systems folks. This is a potential replacement for Hobson.

**Note: CORE will meet the 2nd Monday of June, July and August.**

Meeting adjourned 10:10 a.m.